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**Application cover sheet (Stage One)**

Legal name of organisation:

Working name:

Year your organisation was established:

Charity (Amuta) number:

Name of main contact: Title: Mr/Ms/Other

Position held:

Chief Executive (if different from main contact):

Organisation address: Correspondence address (*if different*):

Organisation telephone:

Contact email address : Contact telephone:

Website:

*Please answer for your organisation as a whole:*

Have you applied to The Rayne Trust before? Yes/No

How many Jewish and Arab beneficiaries and numbers of each:

How many Jewish and Arab paid staff (full-time equivalent) do you employ?

How many Jewish and Arab volunteers do you have?

Audited accounts year ending:

Total income: £

Total expenditure: £

Free reserves\*: £ and %

*\*(see our guidelines for details on how to calculate these)*

*Your request*

Project Name:

*If your request is for core costs, please state ‘core costs’ as your project name*

Which area of special interest your organisation is working in? *Please select*

[ ]  The strengthening of relationships between Jews and Arabs

[ ]  Improved mental health

Is your project open to all citizens of Israel, including Jews, Arabs and any other minority groups?

How many direct and indirect beneficiaries do you expect to reach with this project?

Total project cost: £

Amount requested from the Rayne Trust: £

Project Start date:

Project Finish date:

Appeal Summary:

*A summary of your request in no more than three sentences.*

**I confirm that to the best of my knowledge all of the information contained within the attached application is correct.**

Signature: Date:

Name and position in organisation:

**Stage One Questions**

Please answer the following questions on no more than two to three sides of A4 paper **using the format** **below** as a template:

1. The organisation. Please tell us about the work of your organisation and your track record (100 words maximum)
2. The programme. Please provide an outline of the programme, why it is needed and why your organisation the most appropriate to deliver your programme? (250 words maximum)
3. Anticipated measurable outcomes. What practical difference do you want to make and how you propose to do this? Please list up to four anticipated measurable outcomes that your organisation aims to achieve through your programme. (100 words maximum)
4. How does your work fulfil the aims of The Rayne Trust? Having considered the characteristics of the organisations and projects that we prefer to fund (see website for full details), why do you believe there is a good match between the project you have described above and The Rayne Trust? (100 words maximum)
5. What will a grant from The Rayne Trust be used for? (50 words maximum)

Please enclose the following:

1. An income and expenditure budget in £ for the proposed activity showing what has been committed or pledged and from whom, and how any shortfall will be met.
2. A copy of your most recent Hebrew audited accounts.
3. If the request is for work which follows on from a recent pilot, please enclose the relevant findings or evaluation.

*Please send your completed application* ***in Word format*** *(cover sheet, answers to the above) and attachments to* *israelapplications@raynetrust.org*.